

MINUTES  
RANCHO SIMI RECREATION AND PARK DISTRICT  
OAK PARK – PARK AND RECREATION PLANNING COMMITTEE MEETING  
OAK PARK COMMUNITY CENTER & GARDENS  
1000 N. KANAN ROAD, OAK PARK, CA 91377  
October 12, 2017  
7:00 P.M.

MINUTES

ITEM

- I. CALL TO ORDER  
AND ROLL CALL                      The meeting was called to order at 7:00 pm.  
Committee Members Present; Carolyn Cass-  
Barton, James Ebert, John Watts, Janna Orkney,  
Dennis Wheeler, and Derek Ross

Others Present:                      District Board Members Gene Hostetler and Ed  
Abele  
District Legal Counsel Greg Murphy  
District Staff Members Richard Lemmo, Wayne  
Nakaoka, Renee Peace, Theresa Pennington, Larry  
Peterson

Guests Present:                      Michelle Cass, Shana & Joseph Gerty, Carol Henry,  
David Jones, Amy Kobayashi, Noel Morey, Hiral  
Patel

II. APPROVAL OF AGENDA

ACTION: Committee Member Ross moved to approve the Agenda;  
Committee Member Orkney seconded the motion. Motion passed  
unanimously.

III. PUBLIC COMMENT (items not on the agenda)

Various guest speakers shared their concerns over the maintenance and conditions of the tennis courts at Indian Springs Park. Items discussed included the dangerous surface conditions and request the District resurface the court, court lighting and replacement to LED, court washing and blowing schedule, timing of renovations, ; tears in the wind screens, and space at the bottom of the fencing around the courts.

Staff reported Deerhill tennis courts were recently resurfaced and stated the Indian Springs courts would be next based upon the conditions as described.

District Manager Peterson reminded those in attendance that concerns such as these could be communicated to staff through the District's website, by e-mail and telephonically.

IV. APPROVAL OF MINUTES – MEETING OF JULY 13, 2017

Committee Member Janna Orkney requested a change in Section E indicating Committee Chair Wheeler stated.

ACTION: Committee Member Orkney moved to approve the minutes from July 13, 2017 meeting as amended; Committee Member Cass-Barton seconded the motion. Motion passed unanimously.

V. NEW BUSINESS

A. Report on the Oak Park Recreation Programs.

Staff member Peace reported on the program happenings in Oak Park.

B. Report on Planning and Development Issues in Oak Park.

Director of Planning and Maintenance Nakaoka provided the report to the Committee.

The two largest concerns raised by Ventura County in regards to the planned Mae Boyer building project regarded noise and vibration levels during construction.

Staff presented a sample of the double rail fencing to be used at Deerhill Park. Committee Members agreed that materials shown would be acceptable.

Mr. Nakaoka continued summarizing the report with discussion of the floating dock at Oak Canyon Community Park stating that the floating dock will not work and is reviewing other options.

Committee Member Cass-Barton had concerns about rotten spots on the pilons and about dropping a crane over the trees. Several Committee Members thereafter discussed whether each dock should be removed or replaced.

**ACTION:** Committee Member Orkney moved to repair and reconstruct the dock by the parking lot and remove the dock by the pavilion; Committee Member Cass-Baron seconded the motion. Motion passed unanimously.

Committee Members continued with questions and comments about the upper lagoon, how to test and remove the silt, restore the pump line and fill and aerate the water. Staff mentioned its opinion that the pond liner is primarily intact and that the silt has built up around the liner since the construction of the park. Most likely the silt came from Medea Creek.

Under Exhibit C of the Report, Committee Members Watts and Orkney favored options 3 and 1 of the Lagoon Recirculation Project.

Committee Member Cass-Barton preferred option 3 with a request to put in two pond fountains.

District Manager Peterson responded that staff is in the process of removing the plant material and testing the sludge from the bottom of the pond, which must be done before removal of the silt can occur.

Staff will develop a budget for the lagoon project and present it to the District Manager. Nakaoka will also research pile driving to see how structurally sound it will be.

ACTION: Committee Member Watts made a motion to adopt water quality Option 1 for a recirculation line to the upper pond and at least one aerator in the lower pond.; Committee Member Orkney seconded the motion. Motion passed unanimously.

C. Grounds Maintenance Report

Committee Member Orkney asked about sidewalk repairs at Deerhill and Hollytree Drive. Director of Planning and Maintenance has received notices from the County and typically pays for the County to repair the concrete.

D. Reports by Committee Members Regarding Park Inspection Results

Committee Member Watts inquired about the dead tree limb hanging at the archery range at the Oak Canyon Community Park. Member Watts stated that he appreciated staff efforts at the park.

Chair Wheeler commented on the Deerhill national habitat area and asked staff to clean out the garbage in that area. Director of Planning and Maintenance Nakaoka said as it is a natural habitat for a rare plant and that the plant material cannot be removed but the trash can be.

Committee Member Cass-Burton asked what the maintenance schedule was for the public restrooms as there seems to be a lack of toilet paper in the women's rooms. Director of Planning and Maintenance Nakaoka will have maintenance staff check during the day and consider putting in a four-roll holder.

Committee Member Ebert thanked staff for taking out the merry-go-round at Valley View Park and expressed concern about the danger of the area during the time that it took to fully remove the item. Director of Planning and Maintenance Nakaoka will investigate other equipment to replace the merry-go-round and report back to the committee.

E. Presentation Regarding the Brown Act (Power Point Presentation)

Legal Counsel Greg Murphy presented.

VI. WRITTEN COMMUNICATIONS

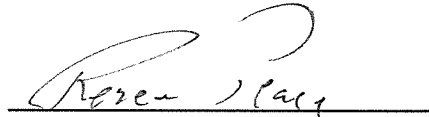
Oak Park resident Michael D. Robins provided a letter providing his own summary of the tennis courts in Oak Park and suggested resurfacing Indian Springs and Mae Boyar, as well as identifying maintenance items such as windscreens, lower fence barriers and night lighting.

VII. ITEMS BY COMMITTEE MEMBERS

None.

VIII. ADJOURNMENT

Committee Member Orkney moved to adjourn the meeting at 8:51 pm;  
Chair Wheeler seconded the motion. Motion passed unanimously.

A handwritten signature in cursive script, appearing to read "Renee Peace", is written over a horizontal line.

Renee Peace  
Recreation Supervisor – Oak Park